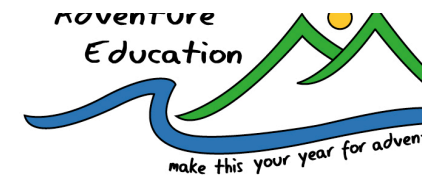


Centre Vehicles



Document last updated 04/01/12 by: Paul Melling & Jenny Lantry

General Safety procedures

- All vehicles to have undergone regular servicing and safety checks.
- Mini bus drivers will hold an up to date Midas licence.
- All passengers to be briefed on seatbelts and also correct behaviour whilst inside centre vehicles.
- In addition to the driver, groups should have an additional person who will be in charge of the group whilst in the centre vehicles.
- Driver will check vehicle and any other equipment such as trailers, roof racks, bike racks and make sure they are secure.
- For more information on Vehicle procedures please refer to the Isle of Man Government's "Drivers Handbook 2007"

Hazards	Who's at risk	Control measures	Risk (minimal, manageable, unacceptable)
Collision	All	The driver will drive to the conditions of the road and other influences such as weather and traffic. All persons to wear seat belts. No one to distract the driver.	Manageable
Entrapment in a disabled vehicle	All	Driver to brief all passengers of the exists Doors to be unlocked whilst travelling	Manageable
Being hit by another vehicle if bus brakes down.	All	All passengers to stand in a safe area outside of the vehicle, especially on fast roads and motorways, when appropriate. Hi-vis vest to be worn by all.	Manageable
Travel sickness	Passengers	Regular breaks and personal travel sickness medication to be brought for long journeys	Minimal
Driver fatigue	All	Regular breaks and for long journeys more than one driver.	Manageable

This Risk Assessment is renewed in January each year as a matter of course, but is also reviewed & amended subject to any changes that occur to Ardwhallan Outdoor Education Centre's Normal Operating Procedure.